



Copernic Desktop Search

GPO configurable options

Revision – 6.0.1.0 - Modified on Thursday, June 01, 2017
Copyright © 2017 Copernic, a division of N. Harris Computer Systems

Table of Content

Table of Content	2
Introduction	5
Installer Settings	6
Serial Number	6
Options settings	7
Display Settings	7
Hide Desktop Categories	7
Emails & Organizer Settings	8
Block Microsoft Outlook Emails Indexing	8
Block Microsoft Personal Storage Tables (PST) Emails Indexing	8
Block Outlook Express Indexing	8
Block Thunderbird Indexing	8
Block Eudora Indexing	8
Block Eudora OSE Indexing	8
Block Windows Mail Indexing	9
Block Windows Live Mail Indexing	9
Block Microsoft Outlook Calendar Indexing	9
Block Microsoft Personal Storage Tables (PST) Calendar Indexing	9
Block Microsoft Outlook Tasks Indexing	9
Block Microsoft Personal Storage Tables (PST) Tasks Indexing	9
Block Microsoft Outlook Notes Indexing	10
Block Microsoft Personal Storage Tables (PST) Notes Indexing	10
Block Outlook Indexing On Server	10
Block Outlook Network PST Indexing	10
Block Microsoft Personal Storage Tables (PST) Indexing	10
Block Lotus Notes Indexing	10
Block Lotus Notes Indexing On Server	11
Uses Legacy Outlook Items Indexing Process	11
Folders Settings	12
Block Indexing of Network Drives	12
Block Indexing of Specific Network Drives	12

Add Specific Folders to Index	12
Add Specific Folders to Index as Documents.....	12
Add Specific Folders to Index as Pictures.....	13
Add Specific Folders to Index as Music.....	13
Add Specific Folders to Index as Videos	13
Add Specific Folders NOT to Index	13
Don't Use Default Folders to Index	14
Contacts Settings	15
Block Microsoft Outlook Contacts Indexing	15
Block Microsoft Personal Storage Tables (PST) Contacts Indexing	15
Block Windows Address Book Indexing	15
Block Thunderbird contacts Indexing	15
Block Eudora OSE contacts Indexing	15
Block Global Address List Contacts Indexing	15
Block Lotus Notes Contacts Indexing	15
Bookmarks and History Settings	16
Block Internet Explorer Bookmarks Indexing	16
Block Firefox Bookmarks Indexing	16
Block Google Chrome Bookmarks Indexing	16
Block Internet Explorer History Indexing	16
Block Firefox History Indexing	16
Block Google Chrome History Indexing	16
Scheduled Indexing Settings	17
Enable Scheduled Indexing Setting	17
Daily Refresh Time Setting	17
Files Scheduled Indexing Setting	17
Emails Scheduled Indexing Setting.....	17
Organizers Scheduled Indexing Setting	18
Contacts Scheduled Indexing Setting	18
Bookmarks Scheduled Indexing Setting.....	18
History Scheduled Indexing Setting	19
Advanced Settings	20
First-time Introduction	20
Load Application at Windows Startup	20
Remember Search Terms.....	20

Search As You Type	20
Block Software Updates	20
Block the Early Access Updates Program	20
Maximum File Size for Content Indexing	21
Change User Data Folder	21
Throttling Settings	22
E-mail throttling delay	22
File throttling delay	22
CNS Settings.....	23
Index Server Location	23

Introduction

This document lists *Copernic Desktop Search* settings that can be configured using group policies.

CDS supports group policies for a subset of its settings to give more control to network administrators over the behavior of the application.

Under each section, you will find a list of settings that can be controlled with group policies and that are defined in the .adm and .admx files for CDS.

Installer Settings

The installation settings determine the behavior that the Desktop Search tool will adopt during installation. They also include general installation information.

Serial Number

Copernic Desktop Search requires users to register their copy by entering a serial number at the initial startup. This serial number is provided at the time of purchase.

In order to deploy CDS in a corporate environment on multiple computers, the Serial Number GPO setting gives the administrator the possibility of assigning the same serial number to a group of computers. Make sure to follow the allowed number of licenses for each serial number.

NOTE: The complete serial number, including dashes, must be entered to be valid.

Options settings

The options settings can be found inside the tabs of the Options window. These settings can be turned ON or OFF, depending on the desired behavior of the Desktop Search tool.

Display Settings

Hide Desktop Categories

By default, CDS shows a list of categories to search from: All, Emails, Files, Music, Pictures, Videos, Contacts, Bookmarks and History.

This policy allows an administrator to hide categories in the interface so users won't be able to use them.

Activating this policy hides the specified desktop search categories in the application window and the options window. Items in these categories are no longer indexed. All categories can be hidden with the exception of the "All" category.

Emails & Organizer Settings

Block Microsoft Outlook Emails Indexing

Copernic Desktop Search is able to index Microsoft Outlook email items. Outlook emails indexing can be blocked by enabling this policy.

Block Microsoft Personal Storage Tables (PST) Emails Indexing

Copernic Desktop Search has the ability to index email items from Microsoft Personal Storage Tables (PST).

Enabling this policy will prevent indexing Microsoft Personal Storage Tables (PST) email items and block the possibility of enabling it by the user.

Block Outlook Express Indexing

Copernic Desktop Search has the ability to index email items from Microsoft Outlook Express.

Enabling this policy will prevent indexing Outlook Express email items and block the possibility of enabling it by the user.

Block Thunderbird Indexing

Copernic Desktop Search has the ability to index email items from Thunderbird.

Enabling this policy will prevent indexing Thunderbird email items and block the possibility of enabling it by the user.

Block Eudora Indexing

Copernic Desktop Search has the ability to index email items from Eudora.

Enabling this policy will prevent indexing Eudora email items and block the possibility of enabling it by the user.

Block Eudora OSE Indexing

Copernic Desktop Search has the ability to index email items from Eudora OS.

Enabling this policy will prevent indexing Eudora OSE email items and block the possibility of enabling it by the user.

Block Windows Mail Indexing

Copernic Desktop Search has the ability to index emails items from Microsoft Windows Mail (Vista Only).

Enabling this policy will prevent indexing Windows Mail items and block the possibility of enabling it by the user.

Block Windows Live Mail Indexing

Copernic Desktop Search has the ability to index emails items from Microsoft Windows Live Mail.

Enabling this policy will prevent indexing Windows Live Mail items and block the possibility of enabling it by the user.

Block Microsoft Outlook Calendar Indexing

Copernic Desktop Search has the ability to index calendar items from Microsoft Outlook.

Enabling this policy will prevent indexing calendar items and block the possibility of enabling it by the user.

Block Microsoft Personal Storage Tables (PST) Calendar Indexing

Copernic Desktop Search has the ability to index calendar items from Microsoft Personal Storage Tables (PST).

Enabling this policy will prevent indexing Microsoft Personal Storage Tables (PST) calendar items and block the possibility of enabling it by the user.

Block Microsoft Outlook Tasks Indexing

Copernic Desktop Search has the ability to index tasks from Microsoft Outlook.

Enabling this policy will prevent indexing tasks and block the possibility of enabling it by the user.

Block Microsoft Personal Storage Tables (PST) Tasks Indexing

Copernic Desktop Search has the ability to index tasks from Microsoft Personal Storage Tables (PST).

Enabling this policy will prevent indexing Microsoft Personal Storage Tables (PST) tasks and block the possibility of enabling it by the user.

Block Microsoft Outlook Notes Indexing

Copernic Desktop Search has the ability to index notes from Microsoft Outlook.

Enabling this policy will prevent indexing notes and block the possibility of enabling it by the user.

Block Microsoft Personal Storage Tables (PST) Notes Indexing

Copernic Desktop Search has the ability to index notes from Microsoft Personal Storage Tables (PST).

Enabling this policy will prevent indexing Microsoft Personal Storage Tables (PST) notes and block the possibility of enabling it by the user.

Block Outlook Indexing On Server

CDS can index Outlook messages, whether Outlook is set in Cached Exchange Mode or not. If Outlook is not set to Cached Exchange Mode, CDS will monitor the emails directly from the server.

Enabling this policy will block CDS from indexing emails directly from the server. If Outlook is not set to Cached Exchange Mode, indexing will not take place.

Block Outlook Network PST Indexing

CDS can index Outlook PST files through Microsoft Outlook, stored locally or on a network drive. Enabling this policy will block the possibility of indexing PST files that are stored on a network drive.

Block Microsoft Personal Storage Tables (PST) Indexing

CDS can index offline Outlook PST files directly inside the application without using Microsoft Outlook.

Enabling this policy will block the possibility of adding offline PST files in CDS options.

Block Lotus Notes Indexing

Copernic Desktop Search has the ability of indexing Lotus Notes emails and attachments. Indexing Lotus Notes content can be blocked by enabling this policy.

Block Lotus Notes Indexing On Server

Enabling this policy will block CDS from indexing Lotus Notes emails directly from the server. Emails that are not stored locally will not be indexed.

Uses Legacy Outlook Items Indexing Process

Enabling this policy will activate the legacy Outlook indexing process to preserve compatibility with old indexes (CDS 3 and 4).

Enable this policy only if old index compatibility is required or problems occurs with the Outlook AddIn.

Folders Settings

Block Indexing of Network Drives

By default, it is possible to add network drives in the list of folders to index in CDS.

It is possible to prevent the indexing of network drives by enabling this policy.

Enabling this policy will block the indexing of network drives.

Block Indexing of Specific Network Drives

By default, there is no limitation to the network paths that can be added in the list of folders to index.

This policy gives the possibility of blocking specific network paths from being indexed.

When enabling this policy, it is possible to add paths in the list box which will prevent users from adding them in the list of folders to index.

Add Specific Folders to Index

CDS has a default list of folders to index.

It is possible to add folders to the default list using this policy.

Enabling this policy will add the specified folders to the list of folders to index. All file types recognized by the Desktop Search tool that are found in this folder will be indexed. The user will not be able to remove those folders from the list.

Add Specific Folders to Index as Documents

When adding a folder to index in the Desktop Search tool, it is possible to indicate the file types to index from the specified folder.

Enabling this policy will indicate that only the Documents from the specified folders are to be indexed.

Adding the same folder in more than one policy (ex.: Add as Documents and Add as Music) will ensure that both file types are indexed, but not the other file types.

Add Specific Folders to Index as Pictures

When adding a folder to index in the Desktop Search tool, it is possible to indicate the file types to index from the specified folder.

Enabling this policy will indicate that only the Pictures from the specified folders are to be indexed.

Adding the same folder in more than one policy (ex.: Add as Documents and Add as Music) will ensure that both file types are indexed, but not the other file types.

Add Specific Folders to Index as Music

When adding a folder to index in the Desktop Search tool, it is possible to indicate the file types to index from the specified folder.

Enabling this policy will indicate that only the Music from the specified folders are to be indexed.

Adding the same folder in more than one policy (ex.: Add as Documents and Add as Music) will ensure that both file types are indexed, but not the other file types.

Add Specific Folders to Index as Videos

When adding a folder to index in the Desktop Search tool, it is possible to indicate the file types to index from the specified folder.

Enabling this policy will indicate that only the Videos from the specified folders are to be indexed.

Adding the same folder in more than one policy (ex.: Add as Documents and Add as Music) will ensure that both file types are indexed, but not the other file types.

Add Specific Folders NOT to Index

By default, there is no limitation to the folder paths that can be added in the list of folders to index.

This policy will give the possibility of blocking specific folder paths from being indexed.

When enabling this policy, it is possible to add paths in the list box so they will be blocked from indexing.

Don't Use Default Folders to Index

By default, the Desktop Search tool has a list of folders to index (see the default list in Copernic Desktop Search).

It is possible to remove this default list by enabling this policy.

When enabled, the desktop search will not use its default folders list. The administrator can use the other policies to add or block folders and network paths for indexing.

Contacts Settings

Block Microsoft Outlook Contacts Indexing

By default, users can select to index Microsoft Outlook contacts. Enabling this policy will block the possibility of indexing Microsoft Outlook contacts.

Block Microsoft Personal Storage Tables (PST) Contacts Indexing

By default, users can select to index offline PST contacts. Enabling this policy will block the possibility of indexing offline PST contacts.

Block Windows Address Book Indexing

By default, users can select to index the Windows Address Book. Enabling this policy will block the possibility of indexing the Windows Address Book.

Block Thunderbird contacts Indexing

By default, users can select to index Thunderbird contacts. Enabling this policy will block the possibility of indexing Thunderbird contacts.

Block Eudora OSE contacts Indexing

By default, users can select to index Eudora OSE contacts. Enabling this policy will block the possibility of indexing Eudora OSE contacts.

Block Global Address List Contacts Indexing

By default, CDS is set to index the contacts from the Global Address List (GAL). Enabling this policy will block the possibility of indexing GAL contacts.

Block Lotus Notes Contacts Indexing

By default, users can select to index Lotus Notes contacts. Enabling this policy will block the possibility of indexing Lotus Notes contacts.

Bookmarks and History Settings

Block Internet Explorer Bookmarks Indexing

By default, users can select to index Internet Explorer bookmarks. Enabling this policy will block the possibility of indexing Internet Explorer bookmarks.

Block Firefox Bookmarks Indexing

By default, users can select to index Firefox bookmarks. Enabling this policy will block the possibility of indexing Firefox bookmarks.

Block Google Chrome Bookmarks Indexing

By default, users can select to index Google Chrome bookmarks. Enabling this policy will block the possibility of indexing Google Chrome bookmarks.

Block Internet Explorer History Indexing

By default, users can select to index Internet Explorer history. Enabling this policy will block the possibility of indexing Internet Explorer history.

Block Firefox History Indexing

By default, users can select to index Firefox history. Enabling this policy will block the possibility of indexing Firefox history.

Block Google Chrome History Indexing

By default, users can select to index Google Chrome history. Enabling this policy will block the possibility of indexing Google Chrome history.

Scheduled Indexing Settings

Scheduled indexing ensures that the desktop search updates its index at a specified time of day.

Enable Scheduled Indexing Setting

In CDS, the scheduled indexing can be set by default or have a custom setup. When a custom setup is used, the index refreshing time can be set for each document type.

Whether the scheduling is activated or completely blocked can be set with this policy.

Activating this policy allows the administrator to either configure each scheduled indexing setting separately or completely block the scheduled indexing. Note that this policy needs to be enabled for all other policies for scheduled updates to be taken into consideration.

When this policy is enabled, it is possible to leave the refresh intervals for the different sources to their defaults.

Daily Refresh Time Setting

In CDS, it is possible to set a daily refresh time for the index to refresh itself.

This refresh time can be set using this policy.

Enabling this policy sets the daily refresh time for scheduled index updates. Disabling this policy will do nothing.

Files Scheduled Indexing Setting

In CDS, it is possible to set a time for index refreshing for files category.

Enabling this policy sets the interval of the scheduled index updates for the files category.

Disabling this policy completely disable the refresh schedule for files category.

If not set, the default schedule is used.

Emails Scheduled Indexing Setting

In CDS, it is possible to set a time for index refreshing for emails category.

Enabling this policy sets the interval of the scheduled index updates for the emails category.

Disabling this policy completely disable the refresh schedule for emails category.

If not set, the default schedule is used.

Organizers Scheduled Indexing Setting

In CDS, it is possible to set a time for index refreshing for organizers category.

Enabling this policy sets the interval of the scheduled index updates for the organizers category.

Disabling this policy completely disable the refresh schedule for organizers category.

If not set, the default schedule is used.

Contacts Scheduled Indexing Setting

In CDS, it is possible to set a time for index refreshing for contacts category.

Enabling this policy sets the interval of the scheduled index updates for the contacts category.

Disabling this policy completely disable the refresh schedule for contacts category.

If not set, the default schedule is used.

Bookmarks Scheduled Indexing Setting

In CDS, it is possible to set a time for index refreshing for bookmarks category.

Enabling this policy sets the interval of the scheduled index updates for the bookmark category.

Disabling this policy completely disable the refresh schedule for bookmarks category.

If not set, the default schedule is used.

History Scheduled Indexing Setting

In CDS, it is possible to set a time for index refreshing for history category.

Enabling this policy sets the interval of the scheduled index updates for the history category.

Disabling this policy completely disable the refresh schedule for history category.

If not set, the default schedule is used.

Advanced Settings

First-time Introduction

By default, CDS shows a tips and tricks on how to use Copernic Desktop Search during the initial run of the application.

Enable this policy will deactivate the tips and tricks on how to use Copernic Desktop Search during the initial run.

Load Application at Windows Startup

By default, CDS loads automatically at Windows' startup and is available in the system tray. If any indexing needs to be done, it will begin as soon as it is loaded.

Using this policy, it is possible to prevent CDS from loading at startup.

Setting this policy to Enabled, CDS' service will load at Windows startup. To prevent this behavior, set this policy to Disabled.

Remember Search Terms

Enabling this policy will ensure that the last fifty keywords that were typed in the main window's search box will be remembered (Search History).

Search As You Type

Enable this policy to have CDS search as the user inputs the characters in the search bar and refinements.

Block Software Updates

Enable this policy to block Copernic Desktop Search from checking automatically for updates and to prevent the user from updating within the software.

Block the Early Access Updates Program

Enabling this policy will ensure that the user cannot configure CDS to check for early access software updates. Early access software updates are updates containing recent software development changes; it can include bug fixes not yet released in the current production version but may also be more unstable.

Maximum File Size for Content Indexing

This policy controls the maximum file size for content indexing. Files with content data larger than the indicated size will be indexed as reference (File Name) and only the data that is scanned before reaching this limit will be indexed. Disabling this policy will do nothing.

Change User Data Folder

The user data folder for CDS is the folder where the index and temp folders are stored.

The path to the data folder can be set using this policy.

Activating this policy moves the user data folder to the specified folder. If the user has already installed the application, the previous index will be lost and a new one will be created in the specified folder.

When this policy is activated, the Folder field cannot be left blank. Disabling this policy will do nothing.

Warning: While it is possible to change the user data folder to a network drive, it is strongly recommended to keep the data folder on the local computer to prevent index issues.

Throttling Settings

E-mail throttling delay

This policy needs to be set to lower the traffic charge on the server by adding a delay between each item during the indexing process of e-mails over the network.

Delay, in milliseconds, between the indexation of two consecutive remote e-mails.

File throttling delay

This policy needs to be set to lower the traffic charge on the server by adding a delay between each item during the indexing process of files over the network.

Delay, in milliseconds, between the indexation of two consecutive remote files.

CNS Settings

These settings are available only when deploying on computers using a Copernic Network Search Client license.

Index Server Location

Enable this policy to set the location of the CNS Server on CNS Clients.

The server address should be a UNC host-name like a DNS name or IP address.

Enabling this policy will block the possibility of setting the CNS Server address on client side.